



Your Guide to Getting the Most Out of Prep L's Wiki

<http://preplivingstoneps.wikispaces.com/>

1. Become a Member

Only members can post messages and add to discussions on a wiki (although anyone can view it). To join you will need to first join wikispaces. Click on the circled link:



guest [Join](#) · [Help](#) · [Sign In](#) ·

☆ home PAGE ▾ DISCUSSION (1) HISTORY NOTIFY ME PROTECTED

Then follow instructions to become a member of wikispaces. You will need to choose your own user name and password and enter a valid email address. The email address is important as if anyone sends you a message; this is where you will receive it.

Next return to our wiki and click on the "Join this wiki" link.

☆ home PAGE ▾ DISCUSSION (1) HISTORY NOTIFY ME PROTECTED

Join this Wiki
 Recent Changes
 Manage Wiki

PrepLLivingstonePS

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A message will be sent to me that you have requested to join our wiki and I will accept this request. You will receive a confirmation email and then you can start posting. If you have children in other classes in the school, you can use the same account to join their wikis.

2. Find Out What's Been Happening

Use the links to pages down the right hand side (in grey) to access information about our class, our timetable, celebrations, what we've been learning and links to great websites to help your child.

☆ home PAGE ▾ DISCUSSION HISTORY NOTIFY ME EDIT

New Page
 Recent Changes
 Manage Wiki
Search

Home
Birthdays
Notices
Our Classroom
Special Events
Students of the Week
Websites
Weekly Newsletter
edit navigation

PrepLLivingstonePS

Welcome!
to our Wiki!

Here you will find information regarding your child's education in Prep L.

If you look to the left of the screen, there are pages which will assist you in finding any

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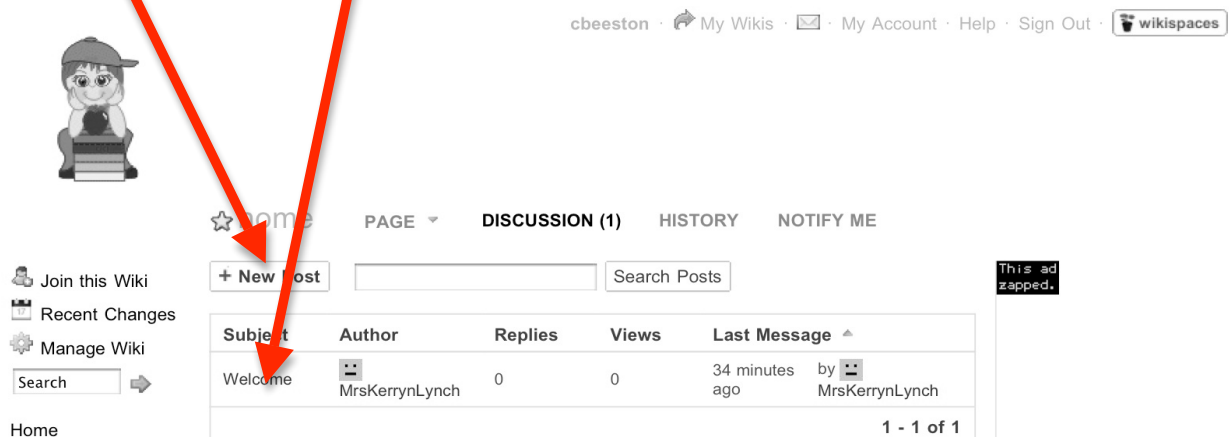
3 Add to the Discussions/Post Us a Message



We'd love to know what you think of our site and also your comments on what we've been learning. You may also like to type in your child's comment about school events. Click on the Discussion tab,



Click on an existing discussion to add your comment or click on NEW POST to create a new discussion.



4 Set Up Notifications

There is an option for you to receive notification of any changes to our wiki. This will save you having to check everyday and keep you up to date easily. From the Home page, click on "NOTIFY ME"



To receive notification of ALL changes on the wiki (including discussion posts) click on "wiki-wide changes page" link.



☆ home PAGE DISCUSSION (1) HISTORY NOTIFY ME

- Join this Wiki
- Recent Changes
- Manage Wiki

Page-wide Changes

The links below notify you of changes to this page only. For changes to **all the pages in this wiki**, visit the **wiki-wide changes page**.

You can then choose to be notified by email of all changes to the wiki and discussions by ticking the boxes below.

Recent Changes in PrepLLivingstonePS CHANGES NOTIFY ME

- Join this Wiki
- Recent Changes
- Manage Wiki

Search

- Home
- Birthdays
- Notices
- Our Classroom
- Special Events
- Students of the Week
- Websites
- Weekly Newsletter

Wiki-wide Changes

The links below notify you of changes to all pages in this wiki. Looking for changes to **just one page**?

Find Page by Name

Email Notifications

Notify me by email of:

- ☒ Page Edits
- ☒ Discussions

Update

Don't forget to click on Update to save your settings!

6 Search

If you wish to find particular information, such as anything your child may have been mentioned in, use the search box on the right hand side of the page.

☆ home PAGE DISCUSSION (1) HISTORY NOTIFY ME

PROTECTED

- Join this Wiki
- Recent Changes
- Manage Wiki

Search

- Home
- Birthdays
- Notices
- Our Classroom
- Special Events

PrepLLivingstonePS

Welcome!

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7 Safety and Security



For the online safety and security of all children, we request your support in adhering to the following guidelines:

- Students will only be identified by their first name.
- Students will not publish personal details about themselves.
- The class will thoroughly discuss the wiki rules.
- At school, students will be assisted by a teacher in all posts, therefore the teacher will have approved all content before it is posted.
- At home, students should be assisted in all posts and parents have the responsibility to ensure that all messages/comments posted are appropriate and not offensive to anyone.
- Please only use your first name to protect our student's privacy.
- You may share our wiki with family members, such as grandparents, aunts, uncles etc, however requests to join our wiki will be granted to parents only.

8 Other Information

At this stage, all posts at school will be done through my log in as children will not have their own accounts. Most posts will be podcasts (audio tracks), photos or the children's comments, typed up as they speak.

Please feel free to come in and see me if you have any other questions about our wiki. I look forward to seeing your comments online soon!

Thank you

Kerryn Lynch